

CANOPY

NORTHWEST ARKANSAS

POSTING FOR INDEPENDENT CONTRACTOR

Founded in 2016, Canopy NWA is a 501c3 non-profit refugee resettlement organization in Northwest Arkansas. Canopy NWA works to create a community where refugees are welcomed and equipped with all they need to build new lives and thrive in their new homes. Our mission is to provide a robust network of support for refugees resettling in Northwest Arkansas. Canopy's vision is to not only meet our new neighbors' basic needs but to equip them with the tools to thrive as active members of the NWA community.

JOB DESCRIPTION

Job Title:	On-Call Language Interpreter	Part/Full-Time:	On-Call
Job Reports to (title):	Deputy Director	Exempt/Non-Exempt:	Non-Exempt, Paid Hourly
Date Issued/Revised:	Feb 2024	Location:	Fayetteville & Surrounding Areas

*This job is classified as Part-Time, Casual (as needed) and is therefore **not** eligible for benefits or paid time off.*

Services Type: Language Interpretation

Description of Services

The contractor will serve as a language interpreter, providing real-time verbal interpretation, typically between a Canopy representative speaking English and one or more clients speaking another language, on an as-needed basis.

Canopy will contact the interpreter at least 24 hours in advance to schedule the interpretation appointment. The interpreter will be responsible for transportation to and from the appointed location. Once the assignment is accepted, the interpreter must remain for the duration of the agreed-upon appointment, unless the appointment ends early.

Pay Rate

\$16.00 per hour worked

Additional Terms and Conditions:

Because the assignments are occasional and not on a set schedule, it is understood that the Contractor may occasionally be unavailable to accept an assignment. In those cases, the particular assignment will be given to another interpreter.

QUALIFICATIONS

- Fluency in English and at least one other language: Kinyarwanda, Spanish, French, Swahili, Arabic, Pashto, or Dari
- Ability to conduct consecutive and sight interpretation
- Adept at accurately and idiomatically turning the message from the source language into the target language
- Able to communicate orally including appropriate delivery and poise

**To apply please send a cover letter and resume to
amy.hoskins@canopynwa.org with the subject line: Contract Interpreter**